

Change of personal details form

Paragon Fund

This is an electronic form, so you can type directly into the provided boxes. If you prefer to handwrite your information, please use capital letters and black or blue ink, and mark boxes with an X. If you make an error, initial the change. Do not use correction fluid.



If you have any questions, contact Paragon by emailing client.services@paragonim.com.au or call on (03) 9528 2409.

If you are updating your name, account operating authority, bank details or TFN, you must sign this form in wet ink (i.e. with an original signature and not scanned or photocopied) and send it back to us via post, along with any required supporting documentation.

Once you have completed this form, please mail or email it to:



Paragon Fund
C/- MUFG Corporate Markets (AU) Limited
Locked Bag 5038
Parramatta NSW 2124



Email form to Paragon
client.services@paragonim.com.au

Note: All information provided is in accordance with the Privacy Act 1988 and its amendments. Paragon's Privacy Policy is available on their website at www.paragonim.com.au.

Investor details

Investor number

Current investor name

Your investor number can be found on your periodic statement or tax statement.

Select all the details you are changing:

Pages you must complete:

- | | |
|--|---------|
| ☐ Name | 1, 2, 6 |
| ☐ Account operating authority | 1, 2, 6 |
| ☐ Communication preference | 1, 3, 6 |
| ☐ Contact details/address | 1, 3, 6 |
| ☐ Bank account | 1, 4, 6 |
| ☐ Distribution payment election | 1, 4, 6 |
| ☐ ABN/TFN | 1, 4, 6 |
| ☐ Adviser details | 1, 5, 6 |

Change of name (if applicable)

If you are updating your name, you must post this original signed form to us. You cannot email it or post a photocopy.

Previous name details

Title	First name(s)
Family name	
Signature	Date

New name details

Title	First name(s)
Family name	
Signature	Date

Supporting documentation

I have enclosed one of the following proof of change of name documents (select relevant boxes):

- ☐ A **certified copy** of my marriage certificate
- ☐ A **certified copy** of my change of name certificate
- ☐ A **certified copy** of my marriage certificate and decree nisi (divorce papers)

AND one of the following primary identification documents issued in my new name:

- ☐ A **certified copy** of my driver's licence issued under state or territory law
- ☐ A **certified copy** of my passport

For name changes, you need to post an original certified copy of the original documents. A person who is authorised to certify documents must sight the original and the copy and make sure both documents are identical, then make sure all pages have been certified as true copies by writing or stamping 'certified true copy' followed by their signature, printed name, qualification (e.g. Justice of the Peace, police officer, etc) and date.

Contact Paragon by emailing client.services@paragonim.com.au for details of people who can certify documents.

Change of account operating authority (if applicable)

If you are updating your account operating authority, you must post this original signed form to us. You cannot email it or post a photocopy.

Select how you wish to operate your account.

- ☐ Any one of us to sign
- ☐ Any two of us to sign
- ☐ All of us to sign

If you select 'Any one of us to sign', each signatory (including any person you appoint as an authorised representative) will be able to transact or operate your account independently.

Note **this** form will still need to be signed by all existing signatories.



Change of contact details (if applicable)

Do not provide adviser details in this section.

Name of investor whose details are changing

New phone number(s)

Mobile

Work

Home

New email address

☐ Please add this email address to those already on file for my account

☐ Please remove the following email address from my account and replace with the one above

If you have other email addresses to add to or delete from your account, please print this page as required (including the relevant contact name) and attach it to the back of this form.

New mailing address

Street number and name

Suburb

State

Postcode

Country

New registered address

Street number and name

Suburb

State

Postcode

Country



Change of bank account details (if applicable)

If you are updating your bank account details (including for payment of distributions), you must post this original signed form to us. You cannot email it, or post a photocopy.

Please provide your new bank account details in order to receive your future redemption payments and distribution payments (if applicable). Payments can only be made to a bank account held in the name of the investor/investing entity. Payments cannot be made into third party bank accounts. The bank account must be domiciled in Australia and denominated in Australian dollars.

Note we may need to call you to verify your identity before a change to your bank account can be finalised.

Australian financial institution/bank

BSB number

Account number

Bank account name

Change to distribution payments (if applicable)

If you are updating your bank account details (including for payment of distributions), you must post this original signed form to us. You cannot email it, or post a photocopy.

- ☐ Reinvest my distributions
- ☐ Pay my distributions into the bank account held on file, or the new bank account provided above
- ☐ Pay my distributions into the alternate bank account provided below

Australian financial institution/bank

BSB number

Account number

Bank account name

Change to Tax File Number/ABN (if applicable)

If you are updating your Tax File Number, you must post this original signed form to us. You cannot email it, or post a photocopy.

You can provide a Tax File Number/Australian Business Number to record against your investment.

Entity name

Entity name

Tax File Number/Australian Business Number

Tax File Number/Australian Business Number

If this is a joint holding, both individuals need to provide a valid Tax File Number to avoid withholding tax.



Change of adviser details (if applicable)

Adviser to be removed from account

Adviser name

If your adviser was the sole recipient of your account statements, please ensure you complete page 3 (Change of communication details) to update your preference.

Adviser to be added to account

Adviser name

Adviser number (if known)

Business name

Address

Suburb

State

Postcode

Country

Phone

Fax

Email



Signatories

This form must be signed by all authorised signatories.

Note: all signatures must match the specimen signatures we have on file.

I/We declare that I/we have read, understood and agree to the terms and conditions contained within the Fund’s Product Disclosure Statement and any related incorporated material to which this form applies.

Name of investor 1

Signature

Date

Name of investor 2 (if applicable)

Signature

Date

Select your investor type:

- ☐ Individual/joint investor/sole trader
- ☐ Company
- ☐ Trust/superannuation fund with individual trustee
- ☐ Trust/superannuation fund with corporate trustee
- ☐ Partnership
- ☐ Agent of investors

Company seal (if applicable)

